



PAPER ID-411451

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Subject Code: KNC201

Roll No:

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BTECH
(SEM II) THEORY EXAMINATION 2023-24
SOFT SKILL II

TIME: 3 HRS**M.MARKS: 25**

Note: 1. Attempt all Sections. If require any missing data; then choose suitably.

SECTION A

1. Attempt all questions in brief. **2 x 10 = 20**

Q no.	Question	Marks	CO
a.	State any one rule of <i>Concord</i> with example.	02	1
b.	Write two example for <i>Active voice</i> .	02	1
c.	Define the term <i>Speech</i> .	02	2
d.	Express the role of <i>Interjections</i> in speaking.	02	2
e.	Distinguish Empathy with Sympathy.	02	3
f.	Express two features of a good Team.	02	3
g.	Discuss your understanding of <i>Attitude</i> .	02	4
h.	What is Audience analysis?	02	4
i.	Explain the meaning of <i>Creativity</i> .	02	5
j.	Mention any two importance of <i>Clarity</i> in presentation.	02	5

SECTION B

2. Attempt any three of the following: **3 x 10 = 30**

a.	Do as directed: i) What is a 'comma' and 'punctuation'? Explain briefly with an example. ii) What is the use of passive voice? Write four sentences making use of passive voice.	10	1
b.	State ten Do's and Don'ts of An <i>Interview</i> .	10	2
c.	Determine Leadership qualities and its importance for professional growth.	10	3
d.	Explain the steps of Persuasion in detail.	10	4
e.	Examine the in details the strategies required for Presentation.	10	5

SECTION C

3. Attempt any one part of the following: **1 x 10 = 10**

a.	i. Make five different words using <i>Prefix</i> ii. Make five different words using <i>Suffix</i> .	10	1
b.	I. Choose the correct form of the verb that agrees with the subject. i. Annie and her brothers (is, are) at school. ii. George and Tamara (doesn't, don't) want to see that movie. iii. The man with all the birds (live, lives) on my street. iv. My friends who are in the band (wants/want) me to play a musical instrument. v. Rita and Gita (come/comes) to my house every Friday for lunch.	10	1



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	II.	Complete the sentences with the correct prepositions. a. The cat is hiding.....the table (under/over). b. The girl.....the front desk is very helpful (at/on). c. The bird landed.....the tree branch (at/on). d. The train won't arrive.....9 pm (since/before). e. The statue stands.....the park (in/at).		
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4. Attempt any one part of the following: 1 x 10 = 10

a.	Examine the methods of Paragraph writing.	10	2
b.	Discuss the objective and importance of Group Discussion.	10	2

5. Attempt any one part of the following: 1 x 10 = 10

a.	Identify and explain the skills required for effective interpersonal communication with reference to Emotional Intelligence, Attitude, Responsibility, Empathy & Listening skills.	10	3
b.	"Good communication and effective Networking is the need of the hour." Express your views on the statement and bring forward its importance.	10	3

6. Attempt any one part of the following: 1 x 10 = 10

a.	Describe negotiation along with its various approaches.	10	4
b.	Explain the term <i>Attitude</i> and <i>Behavior</i> and also express that how <i>Values</i> and <i>Belief</i> play a key role in the moderation of Attitude.	10	4

7. Attempt any one part of the following: 1 x 10 = 10

a.	Evaluate the definition of Oral Communication and mention its ten advantages.	10	5
b.	The most important thing in Communication is to analyze the Non-verbal expressions. Justify the statement with reference to Kinesics.	10	5